



**TO: BCB INTERNATIONAL, INC.**  
**PRE ARRIVAL PROCESSING REQUEST COVER SHEET**

DATE / TIME: \_\_\_\_\_ NO. OF PAGES: \_\_\_\_\_ INCLUDING COVER SHEET

SENDER'S NAME: \_\_\_\_\_ SENDER'S FAX #: \_\_\_\_\_

SENDER'S PHONE #: \_\_\_\_\_ DRIVER'S CELL PHONE # FOR EMERGENCIES: \_\_\_\_\_

CARRIER NAME: \_\_\_\_\_

PAPS #: \_\_\_\_\_ SCAC CODE: \_\_\_\_\_

ARRIVAL PORT: \_\_\_\_\_ ANTICIPATED ARRIVAL DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

**CHECK THE STATUS OF YOUR PAPS SHIPMENTS ON LINE AT WWW.BCBINTERNATIONAL.COM**

**\*\* NOTE: RLF SHIPMENTS CANNOT BE ACCESSED AT THE ABOVE WEBSITE \*\***

BCB's Corporate office in Buffalo, NY is now our 24 hours, 7 days a week PAPS processing center for all ports of arrival. In order to better serve you, we are now encouraging all carriers to email PAPS documents to the following centralized email: paps@bcbinternational.com, or fax your documents to 716-884-5703. For questions, call 716-884-1554.

**PORT OF ARRIVAL: CHECK OFF YOUR ARRIVAL PORT BELOW BEFORE FAXING**

**\*\*DOCUMENTS RECEIVED LACKING PORT OF ARRIVAL INFORMATION WILL NOT BE PROCESSED\*\***

Check Port	CROSSING	FAX	PHONE	EMAIL
	PEACE BRIDGE, BUFFALO, NY	716-884-5703	716-884-1554	paps@bcbinternational.com
	LEWISTON-QUEENSTON BRIDGE LEWISTON, NY	716-884-5703	716-884-1554	paps@bcbinternational.com
	AMBASSADOR BRIDGE DETROIT, MI	716-884-5703	716-884-1554	paps@bcbinternational.com
	BLUE WATER BRIDGE PORT HURON, MI	716-884-5703	716-884-1554	paps@bcbinternational.com
	CHAMPLAIN, NY	518-298-5554	518-298-5551	champlain@bcbinternational.com
	MASSENA, NY	518-298-5554	518-298-5551	champlain@bcbinternational.com
	OGDENSBURG, NY	315-482-4299	315-482-4290	alexbay@bcbinternational.com
	1000 ISLANDS BRIDGE ALEXANDRIA BAY, NY	315-482-4299	315-482-4290	alexbay@bcbinternational.com
	OTHER PORT: _____	716-884-5703	716-884-1554	paps@bcbinternational.com